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| **CIRENCESTER COLLEGE** | | | | |
| AGENDA – CORPORATION  24th April 2023  5pm to 7pm  N001 and Microsoft Teams | | | | |
| **KEY**  D – Items requiring a decision of Corporation  N – Items to note  GG – Good Governance | | | | |
| **Strategic objectives 2022-2027**  Strategic Objective 1 – To enable all students and staff to achieve their full potential  Strategic Objective 2 – To be regionally recognised as an inspiring college  Strategic Objective 3 – To be a college of the future | | | | |
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| 1. | N | **Apologies for absence** – AT, SR. | Clerk |  |
| 2. | N | **Declarations of interest** | Chair |  |
| 3. | D | **Corporation membership**  On the recommendation of the interview panel appointed by the Search and Governance Committee (6th February 2023) and following the interview on 17th April 2023, the Corporation is asked to approve:   1. The appointment of an external governor and member of the Audit Committee. | Chair | All |
| 4. | N | **Financial Statements Review 2021-2022**  To receive and note the letter from ESFA (29th March 2023) confirming the financial health grade for 2021-2022 as outstanding. | Chair | All |
| 5. | D | **Appointment of external auditors**  On the recommendation of the Audit Committee selection panel which met on 5th April 2023, the Corporation is asked to approve the appointment of Mazars LLP as external auditors effective from 1st August 2023 and for 3 years with 2 annual optional extensions thereafter. | Chair of Audit | All |
| 6. |  | **Annual Strategic Conversation**  To receive a verbal report from the Chair of the Corporation and the Principal on the Annual Strategic Conversation with DfE held on 19th April 2023.   1. Agenda of the annual strategic conversation – for information 2. Annual strategic conversation skills reform presentation – for information | Chair/Principal | All |
| 7. | D | **Accountability Agreement 2023-2024**   1. To receive and note the Department for Education guidance document ‘Accountability Agreements for 2023-2024’ (updated April 2023). This document outlines the requirements of the accountability agreement for 2023-2024. 2. To receive, review and sign off the final draft of the Accountability Agreement 2023-2024 for Cirencester College prior to its submission to the Department for Education in advance of the 31st May 2023 deadline. | Principal | All |
| 8. | N | **Principal’s Report** **(Confidential)** including:   1. Principal’s Report April 2023 2. Key Performance Indicator (KPI) tracker against Strategic Plan 2022-27. | Principal | Chair |
| 9. | N | **Quality of teaching and learning (planning and implementation, impact, pedagogy, out of class learning, high achievers)**  To receive and note the Quality of Teaching and Learning Report (April 2023). | VP Teaching and Learning | BW/FG |
| 10. | N | **Pastoral support – student behaviour/attitudes, student support, student participation in enrichment and community**  To receive and note the Pastoral Support Report (April 2023). | VP Student Experience and External Relations | LR/ATU |
| 11. | N | **Statutory duties – safeguarding, Prevent, EDI, GDPR and FOI (Confidential).**  To receive and note the Statutory Duties Report (April 2023).  **Note – this report will include the College Performance (data on student outcomes for particular groups – FSM, deprived areas, Polar postcodes) deferred from 20th March 2023.** | VP Student Experience and External Relations | LR/PH |
| 12. | D | **Budget sign-off (2023-2024)**  To receive, note and approve the operating budget for 2023-2024, finance plan and commentary (extended to 2026-2027. | Finance Director | All |
| 13. | N/G | **Focus Governance**  To receive and note reports from Focus Governors regarding contact and meetings with SLT and key college staff:   1. Email from Chris Haslam (1st March 2023). 2. Focus Governor report for HR (31st March 2023) Susie Richards and Andrew Tubb. 3. Focus Governor report for safeguarding, student wellbeing, tutorial, education for life, student experience. (20th February 2023 and 28th February 2023). Libby Reed. | Chair | All |
| 14. | G | **Governance**   1. To note, approve and sign off the minutes of the Corporation meeting on 20th March 2023 (NB issued to Corporation for comment on 29th March 2023). 2. Confidential minutes external governors only 3. Confidential Internal minutes 4. External minutes   Note – confidential minutes for external governors only issued by email.   1. Matters arising from the 20th March 2023 minutes not covered elsewhere on the agenda. 2. FE Commissioners Spring Term Newsletter. | Chair | All |
| 15. | D | **Policies**  To receive, review and approve the following policies:   1. Pay and Pay Review Policy | Chair | All |
| 16. | N | **Any Other Business**  Chair to be notified in advance. Inclusion at the discretion of the Chair. | Chair |  |
| 17. | D | **Pay proposals 2023-2024 (confidential external governors only)**  To receive, note and approve pay proposals for 2023-2024 | Principal/  Finance Director | External Governors only |
| 18. | N | **Date of next meeting**  5.00 pm on Monday 26th June 2023 at Cirencester College room N001.  As detailed in SO Appendix 2B – Summary of Key Business 2021-2022 this meeting will receive reports on the following:   * Additional 40 hours report * Quality of teaching and learning – progress on at-risk areas * Student retention and attendance report * Destination report * Results of staff, student, and parent surveys. | Chair | All |